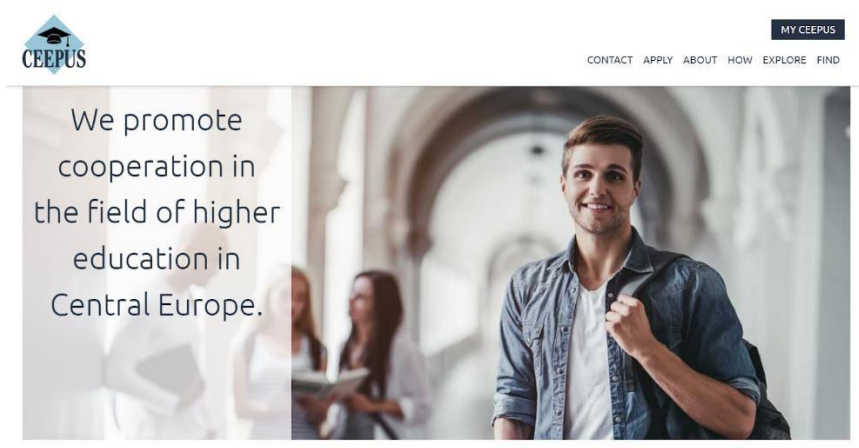


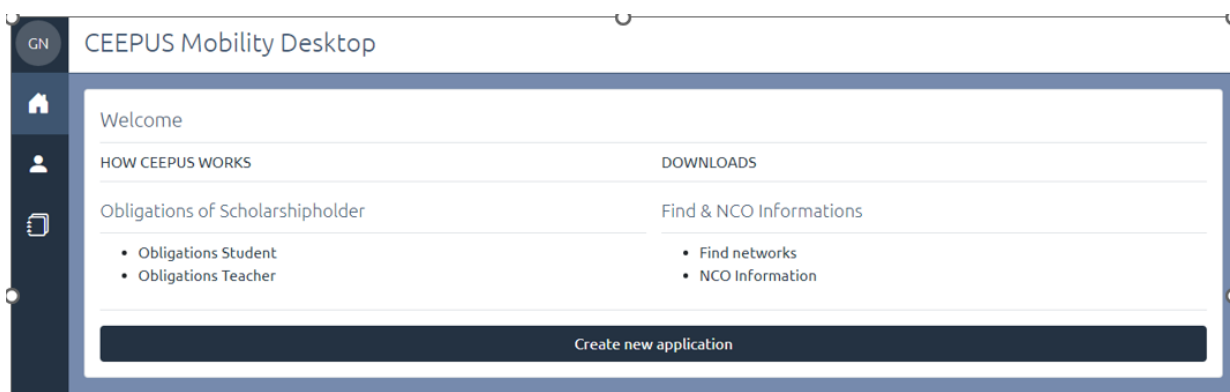
(1) Go to CEEPUS website: <https://www.ceepus.info/>



(2) Click on MY CEEPUS. Create an account or log in if you already have one.

The image shows the 'MY CEEPUS' login and registration page. At the top left is the CEEPUS logo, and at the top right is a dark button labeled 'MY CEEPUS'. Below the logo is a navigation menu with 'CONTACT', 'APPLY', 'ABOUT', 'HOW', 'EXPLORE', and 'FIND'. The main heading is 'MY CEEPUS' with a question mark icon to its right. There are two columns of text. The left column is for login, with a 'Log in' heading, an 'Email address' field containing 'your email address', a 'Password' field containing 'your CEEPUS password', a 'Log in' button, a link for 'Forgot your password?', and a note 'You did not receive the activation email?'. The right column is for registration, with a 'Don't have an account?' heading, instructions for new users ('If you are new to MY CEEPUS, you have to register first and create a new MY CEEPUS account.'), instructions for existing users ('If you have already a MY CEEPUS account, log in with your already existing account.'), a link to 'How To', and a 'Click here to register!' button.

(3) When you are logged into the application, select **CREATE NEW APPLICATION**.



(4) Select academic status:

- **STUDENT** (for undergraduate students) or
- **GRADUATE** (for master students) or
- **PHD STUDENT**

and click **I CONFIRM THAT I AM APPLYING FOR MYSELF.**

(5) Select I want to apply as: **STUDENT**

(6) Select Type of Stay: **SHORT TERM INTENSIVE COURSE**

(7) I want to stay from **7. 9. 2026** to **12. 9. 2026**

(8) Select academic year: **2025/2026**

(9) Select: I know the network number: **SI-1817-03-2526**

(10) Select your **HOME COUNTRY** and **HOME INSTITUTION**

(11) Select host institution: **UNIVERSITY OF MONTENEGRO, FACULTY OF TOURISM AND HOTEL MANAGEMENT**

(12) Create your: **MOTIVATION** (500 characters)

(13) Fill in all the fields: **BESEDATA, PERSONAL DATA, ADDRESS ...**

The screenshot shows a grid of seven application form sections. Each section has a title, a brief description, and a 'complete' button. The sections are: 1. Basedata, 2. Personal Data, 3. Address, 4. Field of Study, 5. Motivation, 6. Education, and 7. Knowledge of Languages. The 'complete' buttons are located at the bottom right of each section.

(14) Click on the arrow  in the left corner.

(15) Click **SUBMIT** to submit your application.

The screenshot shows a progress indicator with five steps: created, waiting for nomination, waiting for award, awarded, and completed. Below the progress indicator are buttons for 'edit', 'submit', and 'XML'.